

Office use only

Request no. .... / ..... / .....  
Received ..... / ..... / .....



**Mahidol University**  
Faculty of Science  
International Program

**Document enclosed**  
 A copied student card/Citizen ID card  
 Medical certificate  
 Others (please specify) .....

## REQUEST FOR SUSPENSION OF STUDY/ MAINTAINING STUDENT STATUS

Written at .....

Date: .....

Dear Dean of Faculty of Science,

(via  Deputy Dean for Education  Deputy Dean for Corporate Communication and International Relations  
 Assistant Dean for International Partnerships and Information Management  .....

I am (Mr./ Miss) ..... Student I.D.:

Faculty ..... Major ..... Year ..... Cumulative GPA .....

Admitted through  Direct Admission/ round .....  TCAS/ round .....  Transfer Admission

Mobile phone number:..... E-mail:.....

would like to request for  suspension of study  maintaining student status in  1<sup>st</sup> semester  2<sup>nd</sup> semester of the academic year .....

(I) SUSPENSION OF STUDY	(II) MAINTAINING STUDENT STATUS
<input type="checkbox"/> 1 <sup>st</sup> semester <input type="checkbox"/> 2 <sup>nd</sup> semester/ academic year.....	<input type="checkbox"/> 1 <sup>st</sup> semester <input type="checkbox"/> 2 <sup>nd</sup> semester/ academic year .....
for the following reason:	for the following reason:
<input type="radio"/> Disciplinary suspension from university <input type="checkbox"/> 1 <sup>st</sup> semester <input type="checkbox"/> 2 <sup>nd</sup> semester/ Academic year..... <input type="radio"/> Illness ( <i>please enclose a medical certificate</i> ) <input type="radio"/> Be drafted into the military ( <i>please enclose a military notice/ใบสด.35</i> ) <input type="radio"/> Personal reason <input type="radio"/> Others ( <i>please specify</i> ) .....  <b>Student has enrolled courses in the suspended semester.</b> <input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Receive a scholarship for Student Exchange Program ( <i>please specify</i> ) ..... <input type="checkbox"/> 1 <sup>st</sup> semester <input type="checkbox"/> 2 <sup>nd</sup> semester/ Academic year..... <input type="radio"/> All required courses have been completed, but still have not met the following requirements: <input type="checkbox"/> The English Proficiency requirement has not been satisfied. <input type="checkbox"/> The senior project/ senior project writing has not been completed. <input type="checkbox"/> Others ( <i>please specify</i> ) .....

**I hereby confirm that the information provided in this request form is true and accurate.**

..... (Student's signature)

(.....) (Student name)

Date ...../...../.....

**Remark:** If the above information is false or incomplete or without good cause, the student is not allowed to suspend the study/ maintain student status.

Parents'/ Guardians' consent
I (Mr./ Mrs./ Miss) .....am the Parent or Guardian of (Mr./ Miss) ..... Relationship to student: ..... Mobile phone number: ..... I hereby certify that I do take care of (Mr./ Miss) ..... to pay more attention in his/her study constantly.  <div style="text-align: right;">             .....(Parent/ guardian's signature)              (.....) (Parent/ guardian)           </div>

1. Advisor/ Head of International B.Sc. Program in ..... 's comment  <input type="radio"/> Approved <input type="radio"/> Disapproved  Reason(s)..... Signature ..... (.....)  Advisor/ Director of International B.Sc. Program in.....  Date ...../...../.....	2. Head of Department / School of..... 's comment  <input type="radio"/> Approved <input type="radio"/> Disapproved  Reason(s) ..... Signature ..... (.....)  Head of Department/ School of .....  Date ...../...../.....	(3) <input type="radio"/> Deputy Dean for Corporate Communication and International Program <input type="radio"/> Assistant Dean for International Partnerships and Information Management  <input type="radio"/> Approved <input type="radio"/> Disapproved  Reason(s)..... Signature ..... (.....)  <input type="radio"/> Deputy Dean for Corporate Communication and International Relations <input type="radio"/> Assistant Dean for International Partnerships and Information Management  Date ...../...../.....	5. Dean's comment  <input type="radio"/> Approved <input type="radio"/> Disapproved  Reason(s).....  Signature..... (Assoc. Prof. Prasit Suwannalert, Ph.D.) Dean of Faculty of Science  Date ...../...../.....
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